



Welcome to the second edition of our newsletter.

We are happy to inform you about our new products and information regarding our services.

If you can think of anyone who would benefit from reading this, please point them in the direction of the sign up page on our [website](#).

Happy reading!

End of year changes and cancellations

We are often asked by parents and carers if you need to re-book each year, and the simple answer is - No. Your booking with Creative Kidz will roll on year on year until 1 month's written notice is given for your child's sessions.

Year 6 children.

When your child reaches year 6 we shall automatically assume that you will no longer wish to use our service once your child leaves Primary or Junior school and your spaces will be cancelled automatically at the end of your

school term.

Late collection



We do understand that sometimes this is unavoidable but please make sure that you have a contingency plan in place as late collection is causing many issues for staff.

If you find yourself running late, please call or text your child's setting as soon as possible to give them as much notice as possible.

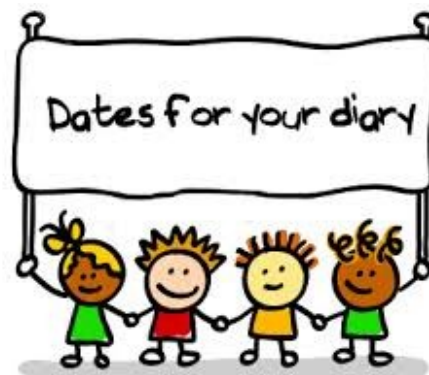
Please consider the following:

- Many members of our team use public transport to travel to and from work and sometimes this is limited after 6pm.
- Many members of staff have children of their own to get home to.

In addition to this, the relationship we have with site managers at each of our settings is vital to operation and if we are late out of the building, they have to stay on later in order to lock up. They are not paid for this and are not happy to do so, therefore please take this into consideration.

Parents will be expected to sign a "late collection log" if they arrive after 6pm and Late collection fees will apply.

Calendar and Diary dates



Click [here](#) to view our calendar. We have now added this to the main navigation page on our website for ease of access. Dates for inset days that we have been informed about have been added. Please check regularly for updates as we will not issue notification of inset days separately.

Please Note: Some of these dates are provisional and may be subject to change by the schools. As a general rule, if the school we operate from is closed then our setting will not be operating.

Celebrations at Swanmore



Our ofsted report for the Swanmore setting is has now been published and can be found here: <http://reports.ofsted.gov.uk/inspection-reports/find-inspection-report/provider/CARE/EY430230>

We celebrated in style with a party for the children including a cake made by "[Kelly's Cakeaway](#)"!

The children had a wonderful time.

Weather



Now that we seem to be seeing some nicer weather could we please remind parents and carers to provide their children with a sunhat and suncream in a named container. Thank you.

Please also remember to provide your son or daughter with appropriate clothing and a coat every day as we access our outdoor play areas come rain or shine.

Absence reporting

Unfortunately this is still a huge problem for our staff, who are still chasing up parents at the beginning of each after school club session.

If your child is going to be absent from or late to arrive at a booked after school club session then it is of the utmost importance that we are aware of this before the start of the session.

You can report an absence at any time. The mobile phones at each setting are unmanned out of hours (8.45am -3pm) but please leave a voicemail message which will be collected by staff upon arrival.

Please do not send an absence report to the office email address- admin@creativekidz.org.uk, or the office contact numbers- 02380455603 / 07871312116 as we are often out of the office and therefore unable to pass on the message in time!

We don't require absence reports for breakfast club bookings as your child is brought in by parents/carers therefore we won't need to follow them up if they don't arrive. If you wish to let us know that your child will be absent from breakfast club as a matter of courtesy then this will be much appreciated.

Thank you for your co-operation.

Ad hoc (Occasional) bookings

We often receive requests for ad hoc (occasional) sessions and we will always do our best to accommodate these although please give us as much

notice of your requirement as possible.

Reminder-Payment references



We would like to ask all parents and carers to be careful when making payments to add an appropriate reference.

Following a suggestion from one of our customers. When making a payment can we request that instead of using your invoice number as a reference, that you enter your unique **account reference**. This is shown on the top right hand side of each invoice.

Communication via Babysdays

As you know, some time ago now we introduced Babysdays software to Creative Kidz. This enables us to streamline and reduce some of the administration tasks which as an Ofsted registered childcare provision we are obligated to complete.

One of the options available to us is the "Communicate" section. This has proven to be extremely useful as it enables us to send quick messages, letters and emails at the touch of a button, this is similar to the "Parentmail" programme that many schools use.

It has been mentioned to us that when a message or email arrives, although it is sent via our usual office email address- admin@creativekidz.org.uk, the contact through some email providers may be shown as *babysdays*.

Therefore please be aware that if you receive an email from Babysdays, this is most likely from us at Creative Kidz!

Welcome to the Team



We are pleased to welcome our new and valuable member of the team, Paula Taylor.

Paula has returned to childcare after working for a local charity. Before this she worked in a pre-school for a good many years and she is already enjoying being back with children, organising and facilitating activities.

Vacancies



There is also plenty of career progression opportunities from early education. You can start your study for full and relevant Level/Level 2 while working. Fully funded apprenticeships are available. It is recommended that you hold GCSE (or equivalent) before embarking on Level 2/Level 3. You can climb the career ladder by gaining higher qualifications as a supervisor or deputy leader once you have gained some experience.

Where

Hamble Primary School

Netley Abbey Infant/Junior School

Bursledon Infant School

Bishops Waltham Infant School

St John the Baptist Primary School

Swanmore Primary School

The role of a playworker

- To facilitate and encourage children's play
- To support the work of the nursery staff
- Showing an understanding of children's play
- Complete an ongoing observation of children's play and are a "key person".
- To develop and support the children's play and support the increase of self-confidence and ability to learn.
- To abide and work within the conditions of the club.
- To help with the day to day running of the club and appropriate play opportunities and sessions.
- Providing care for the children and providing refreshments.
- Administering first aid as appropriate, if not already trained.
- Encouraging parental involvement
- Close liaison with parents, schools and other related agencies
- To attend in service training opportunities and staff meetings
- Taking part in the day to day running of the club

Qualifications, Skills and Experience

Essential: None

Desirable: Level 2 or 3 playwork or equivalent. It is not essential as apprenticeships may be available. Safety, Food Safety and safeguarding training can be offered.

Essential:

The ability to work on own initiative

To be able to work as part of a team

A pleasant and caring manner

A commitment to safeguarding children and inclusion

The ability to listen to the concerns of children and respond positively.

Punctuality and reliability.

Motivation and good communication skills.

Desirable:

Childcare experience would be an advantage but not essential

A first aid qualification,

A current driving licence

- **A full person specification is available upon request.**

Legal Information

Creative Kidz
120 Saltmakers House
Hamble Point Marina
Hamble
Southampton
Hampshire
SO31 4NB

Phone: +4402380455603, 07871312116
E-mail: admin@creativekidz.org.uk

If you do not want to receive the newsletter any longer, you can unsubscribe [here](#) .